



Date: 07 February 2020

114 Third Avenue
 Fairland
 2030

Tel: 011 6782443

E-mail: david@imsibi.co.za

Dear David Sadie

Services SETA Accreditation No: 2147

RE - Accreditation of Provider – Imsimbi Training (Pty) Ltd - 2012/011910/07

As per the delegation from the Quality Council for Trades and Occupations in terms of the NQF Act (Act No.67 of 2008) and Skill Development Act, 1998 (Act No. 97 of 1998, as amended), this letter serves to confirm that the accreditation for **Imsimbi Training Pty Ltd** accreditation no.**2147** has been extended in line with the SAQA qualification/s last date of Enrolments end date. Please refer to the table below:


Name of Learning / Skills Programme	NQF Level	Number of Credits	Expiry Date	Unit Standards / Qualification aligned to Learning programme		Qualification to which the learning program and unit standards are linked / contextualized
				Qual. / US ID	Title	
National Certificate: Generic Management	5	162	2023-06-30	59201: LP 60269	National Certificate: Generic Management	Qualification ID: 59201: LP 60269 Qualification Title: National Certificate: Generic Management NQF Level:5 Credits: 162 Registration start date:2018-07-01 Registration end date: 2023-06-30 Last date of enrolment:2024-06-30 Last date of achievement:2027-06-30
Further Education and Training	4	140	2023-06-30	61595: P 35928	Further Education and Training	Qualification ID: 61595: LP 35928 Qualification Title: Further Education and Training Certificate:


Certificate: Business Administration Services					Certificate: Business Administration Services	Business Administration Services NQF Level: 4 Credits: 140 Registration start date: 2021-07-01 Registration end date: 2023-06-30 Last date of enrolment: 2024-06-30 Last date of achievement: 2027-06-30
National Certificate: Project Management	5	120	2023-06-30	58395	National Certificate: Project Management	Qualification ID: 58395 Qualification Title: National Certificate: Project Management NQF Level: 5 Credits: 120 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date of enrolment: 2024-06-30 Last date of achievement: 2027-06-30
Assertiveness	5	4	2023-06-30	252031	Assertiveness	NQF Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last date of achievement: 30/06/2027
Change Management	5	8	2023-06-30	252021	Change Management	NQF Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last date of achievement: 30/06/2027
Conflict Management	5	8	2023-06-30	114226	Conflict Management	NQF Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024

The Services SETA (Sector Education & Training Authority)
 15 Street Road, Midrand, Gauteng, 2193,
 P O Box 3322, Houghton, 2041
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						Last date of achievement: 30/06/2027
Effective Disciplinary Hearings for Prosecutors	5	8	2023-06-30	11286	Effective Disciplinary Hearings for Prosecutors	<p>The Services SETA (Sector Education & Training Authority) 155 Sherborne Road, Parktown, Gauteng, 2193, P O Box 3322, Houghton, 2041 Email: serviceseta@serviceseta.org.za, Website: www.serviceseta.org.za Tel: 011 276 9600, Fax: 011 276 9623</p> <p>Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Manage a diverse work force to add value	5	6	2023-06-30	252045	Manage a diverse work force to add value	<p>NQF Level: 5 Credits: 6 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Emotional Intelligence & Personal Mastery	5	4	2023-06-30	252031	Emotional Intelligence & Personal Mastery	<p>NQF Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2022</p>
Finance for Non-financial Managers (Level 2)	5	8	2023-06-30	252040	Finance for Non-financial Managers (Level 2)	<p>NQF Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Frontline Customer Service	5	6	2023-06-30	10052	Frontline Customer Service	<p>NQF Level: 5 Credits: 6 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024</p>

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Labour Relations & Effective Discipline	5 6	8 5	2023-06-30	114274 10985	Labour Relations & Effective Discipline	<p>Last, date, of achievement: 30/06/2027</p> <p>NQF Level: 11 Credits: 13 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Meeting & Minute Management	4	5	2023-06-30	242816	Meeting & Minute Management	<p>NQF Level: 4 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Office Administration	4	4	2023-06-30	110009	Office Administration	<p>NQF Level: 4 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Personal Assistant	3 4	3 5	2023-06-30	13929 12153	Personal Assistant	<p>NQF Level: 7 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027</p>
Recruitment and Selection	5 5	9 8	2023-06-30	12140 114274	Recruitment and Selection	<p>NQF Level: 10 Credits: 19 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024</p>

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Supervisory Management	4	10	2023-06-30	14667	Supervisory Management	<p>Last, date, of achievement: 30/06/2027</p> <p>NQF Level: 4</p> <p>Credits: 10</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Process income and outgoing telephone calls	3	3	2023-06-30	7790	Process income and outgoing telephone calls	<p>NQF Level: 3</p> <p>Credits: 3</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Project Management Fundamentals	4 4	5 8	2023-06-30	120372 120379	Project Management Fundamentals	<p>NQF Level: 8</p> <p>Credits: 13</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Effective Time Management	5	4	2023-06-30	15234	Effective Time Management	<p>NQF Level: 5</p> <p>Credits: 4</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Advanced Monitoring & Evaluation	5	7	2023-06-30	243811	Determine the work required to accomplish	<p>Qualification ID: 58309</p> <p>NQF Level: 5</p> <p>Credits: 7</p> <p>Registration start date: 2018-07-01</p> <p>Registration end date: 2023-06-30</p> <p>Last date of enrolment: 2024-06-30</p>

					sh the objective and organize the scope of a simple to moderately complex project.	Last date of achievement:2027-06-30 The Services SETA (Sector Education & Training Authority) 15 Sherborne Road, Parktown, Gauteng, 2193, P O Box 3322, Houghton, 2041 Email: customercare@serviceseta.org.za, Website: www.serviceseta.org.za Tel: 011 276 9600, Fax: 011 276 9623
Advanced Monitoring & Evaluation	5	4	2023-06-30	252024 252034 252032	Advanced Monitoring & Evaluation	NQF Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last,date,of achievement:30/06/2027
Advanced Project Management Inc. Ms Projects	5	8	2023-06-30	252022	Advanced Project Management Inc. Ms Projects	NQF Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last,date,of achievement:30/06/2027
Advanced Project Management	5	4	2023-06-30	252024	Advanced Project Management	NQF Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last,date,of achievement:30/06/2027
Advanced Report Writing	4	6	2023-06-30	110023	Advanced Report Writing	Level: 4 Credits: 6 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last,date,of achievement:30/06/2027




Advanced Report Writing	4	5	2023-06-30	12153	Advanced Report Writing	Level: 4 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Business Etiquette & Professional Conduct in the Workplace	3 4	3 6	2023-06-30	7790 110021	Business Etiquette & Professional Conduct in the Workplace	Level: 7 Credits: 9 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Change Management	5	8	2023-06-30	252021	Change Management	Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Conflict Management	5	8	2023-06-30	114226	Conflict Management	Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Corporate Governance	5	5	2023-06-30	252042	Corporate Governance	Level: 7 Credits: 9 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Data & Records	4	4	2023-06-30	110009	Data & Records	Level: 4 Credits: 4

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Management					Management	<p>Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last date of achievement:30/06/2027</p>
Diversity Management	5	6	2023-06-30	252043	Diversity Management	<p>Level: 5 Credits: 6 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last date of achievement:30/06/2027</p>
Effective Business Writing Skills	4	5	2023-06-30	12155	Effective Business Writing Skills	<p>Level: 4 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last date of achievement:30/06/2027</p>
Effective Business Writing Skills	4	5	2023-06-30	12153	Effective Business Writing Skills	<p>Level: 4 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last date of achievement:30/06/2027</p>
Effective Disciplinary Hearings for initiators & chairpersons	5	8	2023-06-30	11286	Effective Disciplinary Hearings for initiators & chairpersons	<p>Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024 Last date of achievement:30/06/2027</p>
Effective Sales	5	5	2023-06-30	10047	Effective Sales	<p>Level: 5 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment:30/06/2024</p>

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Finance For Non Financial Managers	4 4	6 6	2023-06-30	242810 114738	Finance For Non Financial Managers	<p>Last, date, of achievement: 30/06/2027</p> <p>Level: 8</p> <p>Credits: 12</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Frontline Customer Service	5	6	2023-06-30	10052	Frontline Customer Service	<p>Level: 5</p> <p>Credits: 6</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
HIV/AIDS Peer Educator	4	4	2023-06-30	8555	HIV/AIDS Peer Educator	<p>Level: 4</p> <p>Credits: 4</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
HIV/AIDS Workplace Management	5	8	2023-06-30	252033	HIV/AIDS Workplace Management	<p>Level: 5</p> <p>Credits: 8</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>
Interpersonal Skills	5	6	2023-06-30	252027	Interpersonal Skills	<p>Level: 5</p> <p>Credits: 6</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment: 30/06/2024</p> <p>Last, date, of achievement: 30/06/2027</p>

Innovation & Creative Thinking	5	6	2023-06-30	252020	Innovation & Creative Thinking	Level: 5 Credits: 6 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Management and Leadership Level 2	5 5	8 4	2023-06-30	120300 15224	Management and Leadership Level 2	Level: 10 Credits: 12 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Meeting & Minute Management	4	5	2023-06-30	242816	Meeting & Minute Management	Level: 4 Credits: 5 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Mentoring and Coaching	5	8	2023-06-30	252035	Mentoring and Coaching	Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Personal Assistant	3	3	2023-06-30	13929	Personal Assistant	Level: 3 Credits: 3 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Problem Solving & Decision Making	4	8	2023-06-30	242817	Problem Solving &	Level: 4 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024

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					Decision Making	Last, date, of achievement: 30/06/2027
Reception & Telephone Etiquette	3	4	2023-06-30	13928	Reception & Telephone Etiquette	Level: 3 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Risk Management	5	8	2023-06-30	252025	Risk Management	Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Emotional Intelligence L2	5	4	2023-06-30	252031	Emotional Intelligence L2	Level: 5 Credits: 4 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Skills Development & Training Management	5	8	2023-06-30	252029	Skills Development & Training Management	Level: 5 Credits: 8 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Stock Management	4	2	2023-06-30	13945	Stock Management	Level: 4 Credits: 2 Registration start date: 01/07/2018 Registration end date: 30/06/2023 Last date of enrolment: 30/06/2024 Last, date, of achievement: 30/06/2027
Strategic Planning	5	4	2023-06-30	15219	Strategic Planning	Level: 10 Credits: 12

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and Change Management	5	8		115407	and Change Management	<p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment:30/06/2024</p> <p>Last, date,of achievement:30/06/2027</p>
Stress Management	5	5	2023-06-30	15096	Stress Management	<p>Level: 5</p> <p>Credits: 5</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment:30/06/2024</p> <p>Last, date,of achievement:30/06/2022</p>
Supervisory Management	4	10	2018-06-30	14667	Supervisory Management	<p>Level: 4</p> <p>Credits: 10</p> <p>Registration start date: 01/07/2015</p> <p>Registration end date: 30/06/2018</p> <p>Last date of enrolment:30/06/2019</p> <p>Last, date,of achievement:30/06/2027</p>
Team Building	5	6	2023-06-30	252037	Team Building	<p>Level: 5</p> <p>Credits: 6</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment:30/06/2024</p> <p>Last, date,of achievement:30/06/2027</p>
Negotiation Skills	5	8	2023-06-30	117853	Negotiation Skills	<p>Level: 5</p> <p>Credits: 8</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment:30/06/2024</p> <p>Last, date,of achievement:30/06/2027</p>
Presentatio n and Communication Skills	5	10	2023-06-30	8647	Presenta tion and Commu nication Skills	<p>Level: 5</p> <p>Credits: 10</p> <p>Registration start date: 01/07/2018</p> <p>Registration end date: 30/06/2023</p> <p>Last date of enrolment:30/06/2024</p> <p>Last, date,of achievement:30/06/2027</p>

Your accreditation number must be utilised by **Imsimbi Training (Pty) Ltd** only and may not be used by any other Skills Development Provider.

It should be noted that **Imsimbi Training (Pty) Ltd** must ensure that at all times, the requirements for accreditation are adhered to, as a condition for accreditation with Services SETA.

Skills Development Provider monitoring site visits will continue to be scheduled in accordance with quality assurance standards and practice.

Should you require any further information do not hesitate to contact the Services SETA.

Yours sincerely



Executive Manager: Andile Sipengane

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Email: andiles@serviceseta.org.za